

**Peace Lutheran Council Meeting Minutes  
January 12, 2012**

**Attendees**

Judy Rudolf	Council President	present
Carole Crawford	Incoming Vice President	present
Phyllis Farris	Outgoing Treasurer	present
Amanda Foster	Incoming Treasurer	present
Connie Faustini	Secretary	present
Craig Endicott	Pastor	present
Andi Bartolomeo	Communications	absent
Sharon Altman	Education	present
Deb Foster	Outgoing Fellowship	present
Cathy Bender	Incoming Fellowship	present
Mike Foster	Finance	present
Jeannette Bryant	Property	present
Daryl Faustini	Stewardship/Evangelism	present
Becky Conrad for Sarah Stamos	Youth	present
Pam Sparks	Social Concerns	absent
Gretta Williams	Worship and Music	present
Larry Kessler	By-Laws	present

**Opening devotions** – Devotions were provided.

**Approval of December 2011 Council Minutes** – The December 2011 meeting minutes were approved as received. Pastor Craig asked about the motion approved at the October meeting that designated that \$750 of the Christmas offerings be sent to Christmas in Nanjemoy. Since only \$620 was received, that amount will be sent. Phyllis agreed to prepare voucher.

**Pastor’s Administrative Report** – The average attendance for November was 187. The annual average attendance was 161.

**Treasurer’s Report** – Phyllis provided the end of year 2011 financial update. In closing the 2011 books, it was discovered that \$26,000 was given to mortgage debt reduction, rather than \$16,000 reported at the Annual Meeting. The total amount of money applied to debt reduction in 2011 was \$45,443.34. The Youth MIF has \$19,111.66 and the Building Expansion MIF has \$93,373.10. Phyllis also provided an update on income during the first two weeks of January, indicating that contributions are lagging behind the 2012 budget.

**Ministry Evaluations – Stewardship and Youth**

Daryl provided a summary of the Stewardship Ministry discussing the strengths, weaknesses, challenges, and plans to expand and grow the ministry. Daryl indicated that Evangelism is working on a program to integrate new members into the congregation.

Becky C. provided a summary, on behalf of Sara Stamos, of the Youth Ministry. This growing ministry is attracting families into the many sponsored activities. The Thursday evening gathering is especially popular with the youth. Nine youth and four adult chaperones will attend the National Youth Gathering this summer; the Youth Auction to raise funds for the gathering is scheduled for March 24.

## Council Business

- Annual Meeting Review - All agreed that that the Annual Meeting went well and that the pre-meeting was a good idea.
- Council Vacancies – volunteers are needed to lead Worship and Music and Evangelism. Pastor Craig moved that Daryl F. serve as Council Liaison for Evangelism. **M/S/A.** Jim Aanastad will continue to serve as committee chair.
- Ministry of the Month, Devotions and Ministry Evaluation – after much discussion it was agreed that this topic be moved to the February Council meeting agenda.
- By-Laws Strategy – Larry provided the second draft of the by-laws. After discussion it was agreed that the by-laws will be posted to the PLC webpage and the congregation will be given a 30-day comment period. Timing for a special congregational hearing will need to be considered; Dean and Tim will be invited to discuss Building Expansion and Capital Appeal.
- Audit Report for February Meeting – Mike F. will follow-up with Larry D.
- Orientation for new Council members – Sharon provided an overview of the notebooks.
- Contribution via credit card is pending; transfer of Treasurer responsibilities to Mandie F. is needed to complete process.
- Pastor Craig moved that Mandie F. be added to the Edward Jones brokerage account. **M/S/A.**

## Pastor's Report –

- Installation of Council members set for January 27.
- Synod-sponsored *Together in Mission* is scheduled for January 21; registration needed by Jan 16.
- Will have round robin of Pastors for Lenten services.
- Pastor Craig to comply with IRS requirements, the following was presented:

### MOTION ONE - M/S/A

Resolved, that Pastor Endicott's 2012 "defined compensation", according to ELCA Board of Pension rules be set at \$86761 (Line 15A + 15C of 2012 budget) and, be it further

Resolved, that Line 15A , Pastor's Salary (\$81,227) be allocated as follows:

\$ 49,223.00 for Cash Salary

\$ 28,800 for Housing (as required for IRS reporting purposes)

\$ 1,000 for Medical Flexible Spending (move to designated fund)

\$ 2,004 for Business Expenses (move to budget line 14E, "Pastor's Business Exp.")

\$81,227

The result of this resolution being passed by the Council, the break-down of the budget lines affected will then be:

15A goes from \$ 81,227 to \$ 79,223 (net -\$2,004).

14E goes from \$ 10,008 to \$12,012 (net +\$2,004).

Under 15, (for IRS Form W-2 reporting purposes) the sub-levels would be:

15A1 – Cash Salary \$ 49,223.00

15A2 – Housing \$ 28,800.00

14A3 – Med. Flex. \$ 1,000.00

\$ 79,223.00 (\$81,227.00 minus \$2004 moved to 14E, “Pastor’s Business Exp.”)

### **Committee Updates**

- Worship and Music –
  - Gretta moved to officially authorize the Alter Guild as a component of the Worship and Music Ministry. **M/S/A**
  - Thanks to Elsie D. for preparing manual
  - Plan to start instrumentalist as ensemble during Special music; first rehearsal scheduled in February
  - *Unfailing Light* theme for Lenten services will be coordinated with Children sermon.
  - Use of multimedia equipment is coming soon; dedication is pending
- Evangelism – plan to create a booklet containing memories of lent; need contributions by February 12, send to Pam P. Invitation to provided memories should be sent to PLC friends via Facebook.
- Pastor Craig will be away for continuing education January 30 thru February 7.

**Next meeting – February 9, 6:30pm.** Carole C. will provide devotions; Social Concerns will provide the Ministry Evaluation. Sharon will coordinate dinner.